



ASSAM DON BOSCO UNIVERSITY


Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F023A/JJ/23-0114 dated 01 August 2023

Appointment Letter

The Vice Chancellor of Assam Don Bosco University is pleased to appoint Ms. Albimery Lynkhai (MBA) as Assistant on a full time and dedicated basis for the Centre for Distance and Online Education (CDOE) at Assam Don Bosco University, Guwahati, Assam with effect from 1st August 2023.

This Appointment is further to Appointment Letter F4/HR/17-30 dated 24th April, 2017.


Fr. (Dr.) Johnny Jose
Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.





ASSAM DON BOSCO UNIVERSITY

Airport Road, Azara, Guwahati - 781017, ASSAM

Phone +91 361 2139291/92; Fax +91 361 2841949; e-mail contact@dbuniversity.ac.in; www.dbuniversity.ac.in

Ref. No.F4/HR/17-30, Dated 24th April 2017

APPOINTMENT LETTER

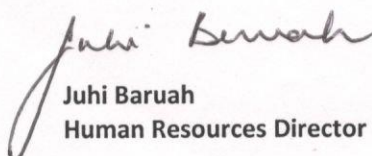
On the recommendation of the Selection Committee, the Vice Chancellor of Assam Don Bosco University, Azara, is pleased to appoint:

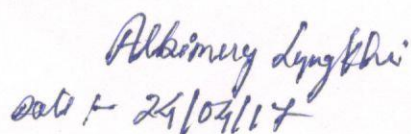
Name : Albimery Lyngkhai
Designation : Office Assistant (Reception)
Department : Administration
Unit : Assam Don Bosco University (Tapesia Campus)
With effect from : 24.04.2017

The consolidated salary of Albimery Lyngkhai is Rs.15,500.00 (Rupees Fifteen Thousand and Five Hundred Only) of which Rs.3,300.00 (Rupees Three Thousand and Three Hundred Only) is towards canteen facility and Rs.1,500 (Rupees One Thousand and Five Hundred Only) is towards accommodation on campus.

The details of appointment are given below.

1. This appointment is subject to approval by the Governing Body Assam of Don Bosco University.
2. Your service will be governed by the University norms laid down in the "Employees Service Rules" of Assam Don Bosco University.
3. You will be on probation for a period of two years from the date of appointment. At the end of this period, your service will be made regular subject to an assessment by competent bodies of your performance, dedication to duty and professionalism.
4. Probationary employment may be terminated by the employer or the employee by giving one month's prior notice in writing or with a month's salary in lieu of prior notice.
5. On confirmation of employment, service may be terminated by the employer or the employee by giving three months' prior notice in writing or with three months' salary in lieu of prior notice.
6. During the notice period the employee will hand over full charge of the work assigned to him/her to the person authorized by the competent authority for the purpose.
7. Vacation period cannot form part of the notice period. No salary will be paid for leave taken during the notice period.
8. You are required to submit the authenticated photocopy of your pan card and salary statement of your previous employer from 1st April, 2017 up to the last salary drawn by you.


Juhi Baruah
Human Resources Director


Albimery Lyngkhai
date - 24/04/17





ASSAM DON BOSCO UNIVERSITY

JOINING REPORT

This is to certify that I have assumed the responsibilities assigned to me in Assam Don Bosco University as per the particulars furnished below:

1. Name in full (in capitals): MS. ALBIMERY LYNGKHOI
2. Designation: Assistant
3. Department: Admission and Administration
4. Appointment Letter Ref. No. : F023A/JJ/23-0114 dated 01 August 2023
5. Time and Date : forenoon/afternoon: 9.00 a.m., 01-08-2023

(Signature)

Copy to:

1. Accounts Officer
2. Administrative Officer
3. Personnel File

(Countersigned)

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.



ASSAM DON BOSCO UNIVERSITY

confers upon

Albimery Lyngkhoi

bearing Registration No. DE-I-2019-000113

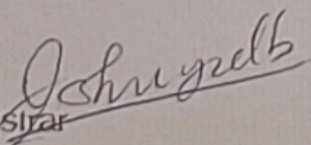
the Degree of

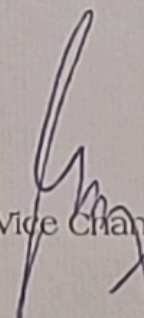
Master of Business Administration

with specialization in Human Resource and Operations Management

with all its privileges and obligations
on having successfully completed all the requirements
of the Post Graduate Programme
as specified in the Statutes and Ordinances of the University

Given under the seal of the University at Sonapur, Assam
in the Republic of India on the 18th day of October, 2021


Registrar


Vice Chancellor

**ASSAM DON BOSCO UNIVERSITY**

Azara, Guwahati - 781017, Assam, INDIA

TRANSCRIPT

No T210087

Date : 2021-09-18

Name: Alhimery Lyngkholi

Reg.No: DE-1-2019-000113

Date of Birth: 18 March 1992

Date of Completion: 31 August 2021

Program: Master of Business Administration

Final CGPA: 7.44

Degree Awarded: Master of Business Administration with specialization in Human Resource and Operations Management

Total Credits Earned: 128

School: School of Commerce and Management

SEMESTER I

Sl.No.	Course Code	Grade	Credits
1	MBDEFM1001	A+	5
2	MBDEMM1002	C	5
3	MBDEHR1003	B	5
4	MBDEMA1004	B	5
5	MBDEME1005	C	5
6	MBDEPM1006	A+	5
Total Credits			30
GPA: 6.33			CGPA: 6.33

SEMESTER II

1	MBDESB2007	E	5
2	MBDEOB2008	B	5
3	MBDEOM2009	A	5
4	MBDESM2010	E	5
5	MBDECF2011	A	5
6	MBDEMS2012	C	5
Total Credits			30
GPA: 7.17			CGPA: 6.75

SEMESTER III

1	MBDEIB3013	E	5
2	MBDEEM3014	O	5
3	MBDELT3015	E	5
4	MBDEOD3019	A	5
5	MBDEER3020	B	5
6	MBDECM3021	A	5
Total Credits			30
GPA: 8.00			CGPA: 7.17

SEMESTER IV

1	MBDESM4026	A+	5
2	MBDECR4027	E	5
3	MBDEOR4029	A	5
4	MBDETQ4031	A	5
5	MBDEEC4032	A	5
6	MBDEMI4033	E	5
7	MBDEPV4049	E	2
8	MBDEPR4050	E	6
Total Credits			38
GPA: 8.08			CGPA: 7.44



Verified

Asst. Registrar (Examinations)

Please see overleaf for course names and grading system

Controller of Examinations